

**ANNUAL PROCUREMENT PLAN**

CY 2011

**Utility Supplies**

Item No.	General Description	Quantity/ Size	Estimated Budget	Procurement Mode/Method
<b>Municipal Planning Development Office</b>				
1	Shaldan Air Refreshener	12	1,440.00	shopping
2	air refreshener spray	3	495.00	shopping
3	rubbing alcohol	12	672.00	shopping
4	dust pan	1	100.00	shopping
5	silhig	2	120.00	shopping
6	mop	2	300.00	shopping
<b>Bids and Awards Committee</b>				
1				
2				
3				
<b>Jagna Waterworks System</b>				
1	Chlorine	6	54,000.00	shopping
2	air refreshener	12	1,620.00	shopping
3	Office Décor	3	2,500.00	shopping
4	rubbing alcohol	12	984.00	shopping
5	gloves	6	300.00	shopping
6	silhig	2	120.00	shopping
7	mop	2	300.00	shopping
<b>Municipal Assessor's Office</b>				
1	Rubbing Alcohol	6 btls.	540.00	shopping
2	Air Refreshener	1	90.00	shopping
3	Mop	1	180.00	shopping
4	Dust Pan	1	50.00	shopping
5	Broom	2	110.00	shopping
6	Rug	1	30.00	shopping
<b>Rural Health Unit I</b>				
1	Rubbing Alcohol	2	110.00	negotiated
2	Air Refreshener	2	120.00	do
3	Mop	1	140.00	do
4	Trash can	3	330.00	do
5	Broom	1	150.00	do
6	Pail	1	50.00	do
7	Rug	2	100.00	do
<b>Municipal Nutrition Council</b>				
1				
2				
<b>Municipal Library</b>				
1	Glade Air Refreshener	3 sprays	P 780.00	shopping
2	Lysol anti-bacterial air freshener	3 sprays	P 900.00	shopping
3	rubbing alcohol	6 bottles	P 438.00	shopping
4	dust pan	1 pc	P 100.00	shopping
5	broom	2 pcs	P 100.00	shopping
6	mop	1 pc	P 150.00	shopping
<b>Mayor's Office</b>				
1	Rubbing Alcohol	2 doz.	1,200.00	
2	Air Freshener	24 pcs.	3,000.00	
3	Mop	12 pcs.	2,000.00	
4	Trash Can		1,000.00	

5	Hand Soap	4 pcs.	1,000.00	
6	Toilet brush	4 pcs.	240.00	
7	Dishwashing paste	8 pcs.	300.00	
8	Muriatic Acid	4 gals.	500.00	
9	Lysol	6 bots	600.00	
10	Cotton	10 rolls	1,000.00	
11	Floorwax	8 cans	2,300.00	
12	Mineral	60 cont.	1,800.00	
13	Tissue Paper	6 doz.	600.00	

**Municipal Treasurer's Office**

1	Rubbing Alcohol	20	1,700.00	shopping
2	Air Freshener	12	2,640.00	shopping
3	Lysol/Muriatic Acid	4	500.00	shopping
4	Powder Soap/Dishwashing Paste	3	300.00	shopping
5	Toilet Freshener	24	1,200.00	shopping
6	Laundry Services	20	800.00	negotiated
7	License Anti-virus		2,500.00	shopping

**MO Municipal General Services**

1	Shaldan Air Refreshener	12	1,400.00	shopping
2	air refreshener spray	3	1,540.00	shopping
3	rubbing alcohol	12	1,490.00	shopping
4	dust pan	1	250.00	shopping
5	silhig	2	150.00	shopping
6	Scotch brite floor mop	1	325.00	shopping
7	Albatross	3	500.00	shopping
8	Bathroom tissue		1,500.00	shopping
9	Axion paste dishwashing		400.00	shopping
10	Floor brush w/ handle		450.00	shopping
11	Scotch brite		500.00	shopping
12	Toilet bowl cleaner		1,500.00	shopping
13	Glass cleaner		300.00	shopping
14	Baygon insect spray		500.00	shopping
15	Furniture polisher		640.00	shopping

**Rural Health Unit II**

1	70% Isopropyl Alcohol	44	2,640.00	
2	Clean Gloves	11	2,200.00	
3	Mop	1	140.00	
4	recycle container	3	2,000.00	
5	Broom	1	150.00	
6	Pail	1	50.00	
7	Rug	2	100.00	
8	Garbage bags (black and yellow)	6	600.00	

**MDRRMC Office**

1	Shaldan Air Refreshener	12	1,440.00	shopping
2	air refreshener spray	3	495.00	shopping
3	rubbing alcohol	12	672.00	shopping
4	dust pan	1	100.00	shopping
5	silhig	2	120.00	shopping
6	mop	2	300.00	shopping