

Functions of Municipal Development Councils and Others

The municipal development councils shall exercise the following functions:

- (1) Formulate long-term, medium-term, and annual socioeconomic development plans and policies;
- (2) Formulate the medium-term and annual public investment programs;
- (3) Appraise and prioritize socioeconomic development programs and projects;
- (4) Formulate local investment incentives to promote the inflow and direction of private investment capital;
- (5) Coordinate, monitor, and evaluate the implementation of development programs and projects;
and
- (6) Perform such other functions as may be provided by law or competent authority.

Meetings and Quorum. - The local development council shall meet at least once every six (6) months or as often as may be necessary.

Executive Committee. – (a) Each local development council shall create an executive committee to represent it and act in its behalf when it is not in session. The composition of the executive committee shall be as follows:

(1) The executive committee of the provincial development council shall be composed of the governor as chairman, the representative of component city and municipal mayors to be chosen from among themselves, the chairman of the committee on appropriations of the sangguniang panlalawigan, the president of the provincial league of barangays, and a representative of nongovernmental organizations that are represented in the council, as members;

(2) The executive committee of the city or municipal development council shall be composed of the mayor as chairman, the chairman of the committee on appropriations of the sangguniang panlalawigan, the president of the city or municipal league of barangays, and a representative of nongovernmental organizations that are represented in the council, as members; and

(3) The executive committee of the barangay development council shall be composed of the punong barangay as chairman, a representative of the sangguniang barangay to be chosen from among its members, and a representative of nongovernmental organizations that are represented in the council, as members.

(b) The executive committee shall exercise the following powers and functions:

- (1) Ensure that the decision of the council are faithfully carried out and implemented;
- (2) Act on matters requiring immediate attention or action by the council;
- (3) Formulate policies, plans, and programs based on the general principles laid down by the council;
and

(4) Act on other matters that may be authorized by the council.

Sectoral or Functional Committees. – The local development councils may form sectoral or functional committees to assist them in the performance of their functions.

Secretariat. – There is hereby constituted for each municipal development council a secretariat which shall be responsible for providing technical support, documentation of proceedings, preparation of reports and such other assistance as may be required in the discharge of its functions. The local development council may avail of the services of any nongovernmental organization or educational or research institution for this purpose.

The secretariats of the municipal development councils shall be headed by their respective planning and development coordinators. The secretariat of the barangay development council shall be headed by the barangay secretary who shall be assisted by the city or municipal planning and development coordinator concerned.

Relation of Municipal Development Councils to the Sanggunian and the Regional Development Council.

(a) The policies, programs, and projects proposed by municipal development councils shall be submitted to the sanggunian concerned for appropriate action. The local development plans approved by their respective sanggunian may be integrated with the development plans of the next higher level of municipal development council.

Budget Information. – The Department of Budget and Management shall furnish the various municipal development councils information on financial resources and budgetary allocations applicable to their respective jurisdictions to guide them in their planning functions.