

Republic of the Philippines
Province of Bohol
Municipality of JAGNA

CY 2013 GENDER AND DEVELOPMENT (GAD) PLAN AND BUDGET

Programs/Activities/Projects	Gender-related Issue/Concern	Expected Output/Target Beneficiaries	Time Frame	GAD Performance Indicator	Persons In-charge	Budget	
						LGU-Mun	Others
1. MUNICIPAL GENDER AND DEVELOPMENT COUNCIL (MGAD-C)							
1. Advocacy and Social Mobilization							
a. Community Education on the ff: -Magna Carta of Women (RA 9710) -Jagna GAD Code /IRR -Anti-Violence Against Women & Children (RA) -Anti-Trafficking (RA 9208)	Insufficient knowledge on gender-related laws	*LGU key officials and personnel /barangay officials & functionaries /POs oriented with the salient provisions of the GAD related mandate *new members of MGAD-C and staff	Year round (schedules for the LGU & the barangays)	Increased level of knowledge on gender-related laws to appreciate the rights of women in various concerns and to prevent/decrease incidence of VAWC/Trafficking cases in the municipality	GAD Staff/Ed Com/Trainers Pool	50,000.00	
b. Gender Sensitivity Training and Local Economic Development and Women's Economic Empowerment (GST++)	Lack of awareness on gender sensitivity and its relation to local development and women's empowerment	*Barangay Officials & functionaries/POs participated and trained on GST and oriented on LED & WEE. *new members of MGAD-C and staff	Year round (schedules per barangay)	Increased level of awareness on basic concepts of sex and gender, gender roles, manifestations of gender bias/concept of development in relation to LED and WEE	GAD Staff/Ed Com/Trainers Pool	50,000.00	
c. Printing of GAD IEC Materials and development of promotional materials	Lack of awareness on gender related issues and laws and insufficient knowledge on GAD related concepts	Printing of materials for community education (refer above) , GAD related materials		Increased level of awareness, knowledge and skills on laws and other GAD related concepts	GAD office and its committees		
d. Organization /Reorganization of Barangay Focal Point (BFC)	Gender concerns in the barangays are more of compliance	*33 barangay Focal Points organized and functional		Gender Mainstreaming cascaded to the barangays	MGAD-C/GAD FP	20,000.00	
e. Organize MOVE at the Municipal Level and Mr.GAD at the barangay level	Less involvement from male sectors in responding to gender concerns especially gender-based violence (VAWC/trafficking)	*MOVE (municipal level) *Mr. GAD (pilot of at least 5 barangays)		Presence of support network in the LGU to prevent/lower incidence VAWC/trafficking in the area	MGAD-C/PNP	50,000.00	
f. Women's Month Celebration	Need to celebrate International Women's Day/Women's Month as mandated	Barangay Level participation (all of constituency) Municipal (at least 5 per brgy; Provincial – 35 pax	Mar-13	Increased participation of women and men in the celebration of Women's Month in the municipality	MGAD-C; KKI-LCW	70,000.00	
2. Capacity Development							

a. Gender Based Analysis and Gender Responsive Planning and Budgeting and GAD Monitoring and Evaluation Tools	Limited knowledge of key players and service providers of other GAD concepts	MGAD-C and staff and other LGU key players		Enhanced knowledge and skills to plan, implement and monitor gender responsive PPS		30,000.00	
3. Institutional Mechanism							
a. Operationalize the committees and related structures provided in the GAD IRR	Need to implement the GAD Code through its IRR	GAD Office/Committees in place (with operational plan based on its mandate and the GAD Plan for the period)	Apr-13	Sectoral concerns addressed in a functional council and its functionaries		30,000.00	
b. Meetings b1. MGAD-C (every 6 months –July/Jan) b2. Committees/other functionaries –every quarter	Need to sustain efforts and ensure implementation of plans	Minutes of Meetings/Plans & Reports/Attendance Sheets	As scheduled				
4. Data Collection and Management							
Data bank of the LGU on GAD concerns (VAW-C and trafficking/women orgs/women-led enterprises etc)	Need for consolidated statistics on different GAD concerns	data bank in-placed		Improved knowledge and skills of LGU to utilize data for planning, implementation, monitoring and evaluation	GAD Office and its committees, MGAD-C	80,000.00	
2. MUNICIPAL AGRICULTURE'S OFFICE							
1. Crop Production							
a. Rice Production Enhancement Program	Participation of women and men in rice production	*Increase in rice yield per hectare in techno demo site at brgy Calabacita *Farmer-cooperators learned & adopted different rice production technologies * Developed new areas for upland rice production *Established adaptability trial on organic rice production (Mayana) * Established area on ratooning technology * Sustained community seed banking (lowland&upland rice) * Sustained Municipal Rice Experimental Area * Sustained Operation & Production of Trichogramma	year-round	* % increase in rice yield through hybrid production * No. of farmer-cooperators gained knowledge and adopted different rice production technologies * No. of hectares developed for upland rice production * No. of hectares devoted to adaptability trial * No. of hectares devoted to ratooning technology * No. of local seed producers had availed the RS for seed production * No. of farmers availed the CS produced by the local seed producers * No. of farmers availed of tricho cards	Rice Technicians	50,000.00	

b. High Valued Crop Development Program	Participation of women and men in rice production	<ul style="list-style-type: none"> * Sustained Municipal Vegetable Seed Production * Sustained Ubi Production Technology * Sustained Barangay Nutrition Council Gardening -produced safe and quality vegetable for malnourished children * Sustained Gulayan sa Paaralan - pupils and students trained on vegetable farming * Sustained Vegetable seeds dispersal * Sustained ubi , coconut, cacao and banana dispersal * Sustained distribution of coconut fertilizer 	year-round	*	HVCDP Coordinator	50,000.00	
2. Municipal Nursery Operation							
a. Establishment of Coco Seeds, Grafted Cacao Seeds and Banana Suckers Nursery		<ul style="list-style-type: none"> * Sustained Vermicast production * Sustained production of planting materials (fruit and forest trees) 	year-round		CRM Desk Officer	40,000.00	
3. Fisheries Development Program /Coastal Resource Management / MPAs							
		<ul style="list-style-type: none"> * Sustained distribution of fingerlings to local fishpond operators * Sustained maintenance of 9 MPAs (underwater clean-up, replacement of marker buoys) * Sustained underwater mapping and assessment on a * Fishermen and fishing gears registered 	year-round		Fishery Technician	100,000.00	
4. Livestock Development Project							
a. Swine Production and Dispersal Program		<ul style="list-style-type: none"> * Sustained maintenance of swine production * Sustained piglet dispersal 	year-round		Livestock Technician	80,000.00	
b. Livestock Upgrading Program		Sustained AI services	year-round		AI Technician	20,000.00	
c. Veterinary Biologics		Sustained veterinary biologics for animal health management and veterinary services	year-round		Livestock Technician	20,000.00	

5. Dog Vaccination and Population Control		* 70 % of dogs based on the 2012 population vaccinated * 80% of stray dogs eliminated	year-round		Livestock Technician	30,000.00	
6. Farmers' Organizational Development							
a. Farmers' Field Day / Harvest Festival			year-round		MAO Staff	50,000.00	
b. Community/Farmers Organizing and Strengthening		* Farmers' association organized, registered and strengthened	year-round		MAO Staff	20,000.00	
c. Agricultural Development Assistance		* Sustained logistic support to BALA, BAFC, BAW, 4-H Club and Womens Group	year-round		MAO Staff	20,000.00	
7. Cutflower Production / Demo Farm		* Sustained production of local & upgraded cutflowers in Mayana Cutflower Demo Farm	year-round		HVCDP Coordinator	20,000.00	
8. Agro-processing		* Sustained agro-processing (ubi powder, banana chips, tableja) operation	year-round		Food Technician	70,000.00	
9. Agribusiness and Product R&D Program							
d. Agri-enterprise and Product Research and Development		* Sustained product research & development to agri-based micro-enterprises * Sustained Packaging & Labelling assistance to micro-enterprises * Sustained marketing assistance to micro-enterprises * Sustained entrepreneurial and food safety trainings	year-round		Food Technician	50,000.00	
3. MUNICIPAL PLANNING AND DEVELOPMENT OFFICE							
3.1 Conduct Poverty/Community Database Monitoring System (2013) Survey	ensures sex-disaggregated data gathered	All Jagna households	January-March 2013	No. of Households surveyed	MPDC		
3.2 BDP-PRA Planning to 33 Barangays	ensures gender-reponsive BDP-PRAs	responsive BDP-PRA	January-March 2013	no. of BDP-PRAs formulated	MPDC, Barangay Captains		
3.3 Mainstreaming gender-responsive local plans, programs and activities in the LGU.	some PPAs are not gender-responsive	responsive PPAS	January - December 2012	degree of gender responsiveness	MPDC, Department Heads		
3.4 Orientation of M & E Framework and System	gender responsive frameworks and system	All elected, regular and job order employees	January - December 2012	gender responsiveness of the M & E Framework	MPDC, Department Heads		
3.5 Strategic Planning for Municipal Planning and Development Office	multi-tasking and multiple burdens of functions	planning structure and functions enhanced	Feb-12	gender responsive systems and processes	MPDC, coordinating line agencies		
4. JAGNA SUSTAINABLE MICRO ENTERPRISES UNIT (JaSMED)							

4.1 Capacitate JaSMED Number of CapDev (Organizational development, entrepreneurial, facilitation and planning)	* limited skills and knowledge in handling business related problems (WMES's)	* increased knowledge of JaSMEDStaff in enterprise development, social and economic management (3 participants)	Jan-Mar	* no. of staff increased their knowledge	JaSMED Unit and Staff		
4.2 Organized Women Micro Entrepreneurs (WME's)	*unorganized WMEs	* WME's organized and functional (40-50 respondents)	Apr - Jun	* no. of WMEs organized	JaSMED Unit and Staff		
4.3 Conduct GRVCA on four group enterprise (pancit yaning, Ubi, VCO and tableja)	* high cost of production * problem on sustainability of enterprise	* Four enterprises (GRVCA)	Jul - Sep	* no. of workshops on GRVCA * GRVCA Manuals	JaSMED Unit and Staff		
4.4 Participation on Trade Fair Exhibits (regional and national)	*limited market of local products	* Market outreach of product expanded (local product display)	Jul - Sep	* increased sales and promotion of products	JaSMED Unit and Staff		
4.5 Conduct trainings to WMEs on : business management, marketing and services, business consulting, financial, bookkeeping, etc	*limited knowledge and skills on business management, marketing and services, business consulting, financial, bookkeeping, etc	* WMEs increased skills and knowledge in handling business (at least 5 pax each group enterprise)	Oct - Nov	* no. of WMEs participated and increased their skills and knowledge in business related trainings	JaSMED Unit and Staff		
5. MUNICIPAL HEALTH OFFICE (RHU 1)							
5.1 MNCHN (Maternal Newborn Child Health and Nutrition)							
5.1.1 Prenatal/postpartum Care deliveries	Improved well-being of families and participation of community	reduced maternal/child mortality rate and attainment MDG goal	Jan- Dec		RHU Staff		
5.1.1.2 Construction of birthing Facility	facility-based deliveries	birthing facility constructed	Jan- Dec		RHU Staff		
5.1.1.3 Breastfeeding Advocacy	safe motherhood		Jan- Dec				
5.1.1.4 Construction of Lactation Room	provision of lactating room for lactating mother	lactation room constructed	Jan- Dec		RHU Staff		
5.1.1.5Reproduction of Mother & Child Book & Birth Plan	health pregnancy	mother/child book provided to all pregnant	Jan- Dec		RHU Staff		
5.1.1.6 Giving of Fe SO4 to all pregnant women	anti-anemia among pregnant mother	270 tabs of FeSO4 to every pregnant women	Jan- Dec				
5.1.1.7 BEMONC (Basic Emergency Maternal Obstetris Neonatal Care)	staff not trained on BEMONC	personnel trained on BEMONC	Jan- Dec				
5.1.1.8 Family Planning	advocacy to all targetted mother's of reproductive health	access of couples	Jan- Dec				
5.1.1.9Modern Family Planning Method	reduced birth rate	information on reproductive health; adequacy of family planning supplies	Jan- Dec				
5.1.1.10 Expanded Program on Immunization	100% fully immunized children to protect from immunizable diseases	all targetted child vaccinated	Jan- Dec				
5.1.2 Nutrition		rehabilitate malnourished/ malnutrition eliminated	Jan- Dec				
5.1.2.1 Feeding	feeding supplemental		Jan- Dec				

5.1.2.2 Multi-vitamins	vitamin supplementation for under nourished		Jan- Dec				
5.1.2.3 ECCD Forms	monitoring of growth development of 0-5 years old	monitor growth development of 0-5 yrs old	Jan- Dec				
5.1.2.4 Parents Class	Advocacy to all parents on health related like nutrition, family planning,NTP,etc	improved well-being of families	Jan- Dec				
5.1.2.5 Dental		improved oral health	Jan- Dec				
5.1.2.6 Care of Acute Respiratory Inspection			Jan- Dec				
5. 2 NTP-National Tuberculosis Program							
5.3 CDD-Control of Diarrheal Diseases							
5.4 EVS-Environmental Sanitation	Environmental Sanitation						
5. 5 Control of Non-communicable Diseases							
5. 6 Kalusugang Pangkalahatan (Aquino Health Agenda)	CHT-Community Health Team						
6. MUNICIPAL ENGINEERING OFFICE							
6.1 Street Lighting at Municipal Plaza and along national, municipal and brgy roads.	prevention of index crime such as rapes, robbery, ,etc.drunkedness	Brgy Faraon, Balili, Calabacita, Lower Larapan, Cantagay-Bunga Mar and Lower Tubod Mar	January-December	no. of street lights installed	MEO; Mun. Electrician	100,000.00	Brgys counterpart
6.2 Provision of Concrete and Wooden Seats at Municipal Plaza	comfort of men and women during relaxation and recreation activities	men and women staying at the Municipal Plaza	4th Quarter 2013	no.of seats installed for men and women	MPDC,MBO,MEO	70,000.00	
6.3 Concreting of Municipal Road along Quezon St. (Mun. bldg to Legislative Bldg) and pathway to RHU 1	easy and convenient access in the area; mud free	200 meters concreted road pavement	1st Quarter 2013	no. of meters concreted	MPDC,MEO	300,000.00	
6.4 Continuation of the Construction of OSCA Building	convenient and comfortablility of senior citizens	construction of flooring, partitions, ramps, toilets,etc	2nd Quarter 2013	accomplishment report of the project	MPDC,MEO, OSCA	150,000.00	
6.5 Continuation of Constrction of Birthing Facility	convenient to birthing delivery	construction of flooring, partitions, ramps, toilets,etc	3rd quarter 2013	accomplishment report of the project	MPDC,MEO,MH O	200,000.00	
6.6 Renovation of DAR Office	easy access to clients	roof, walling and flooring improvement	1st Quarter 2013	accomplishment report of the project	MPDC,MEO,DAR	200,000.00	
7. MUNICIPAL TREASURER'S OFFICE							
7.1. Revenue Generation							
RPT Collection		INCREASE REVENUE	JAN-DEC		RC CLERKS		
Business Tax Collection		INCREASE REVENUE	JAN-DEC		RC CLERKS		
Fees Charges Collection		INCREASE REVENUE	JAN-DEC		RC CLERKS		
Economic Enterprise		INCREASE REVENUE	JAN-DEC		RC CLERKS		
Auction Sale		INCREASE REVENUE			MTO/PTO		

7.2. Financial Accountability and Discipline							
Audit on collections		PREVENT SHORTAGES	QTRLY		MT		
Remittances of Nat'l & Prov'l Collections		LIQUIDATIONS	MONTHLY		MTO		
Submission of reports		COMPLIANCE	MONTHLY		JORGE		
7.3. Capability Building							
Trainings on Local Treasury Operations			ONCE A YEAR				
Tutorials by BLGF			PER MEMO				
Attend trainings by agencies			PER MEMO				
7.4. Implementation of Special Projects							
Data Computerization			YEAR ROUND		GRACE/KEITH		
CCTV			FEB. 2013		MTO/LGU		
7.5. Internal Administration							
Staff meetings			MONTHLY		MT		
8. HUMAN RESOURCE AND DEVELOPMENT OFFICE							
8.1 201 Filing of Jagna Elected, Regular and Job Order Employees	lack of relevant information; lack of filing system	Updated 201 files	YEAR ROUND				
<i>Updating Service Records</i>					staff		
<i>Personal Data Sheet File</i>					staff		
<i>Appointments and Designations</i>					staff		
<i>Personnel Issuances & Disciplinary Actions</i>					staff		
<i>Salary Adjustments/Step-increments</i>					staff		
<i>Updating of Leave Credits</i>					staff		
8.2 Performance Evaluation System (PES) Implementation and Monitoring	not honest to goodness evaluation; lack of PES orientation	improved performance	semestral		staff		
8.3 Personnel Hiring	Must be based on qualification and not on gender	qualified and competent applicant					
Job Posting							
Screening and interview	Most applicants are female						
Job Orientation							
8.4 Capability Building to Employees							
<i>Value Orientation Workshop Seminar</i>					HRMO	50,000.00	
<i>Basic Customer-Client Skills Trainings</i>		CAPABLE PERSONNEL			HRMO	50,000.00	
<i>Handling Clients and Telephone Etiquette Trainings</i>					HRMO		
<i>Basic Supervisory Management Skills Trainings</i>					HRMO	40,000.00	
<i>Family Day Celebration</i>		PERSONNEL BONDING			HRMO		
<i>Christmas Party</i>					HRMO		
<i>Healthy Lifestyle/Hataw Physical Fitness</i>		HEALTHY PERSONNEL			HRMO		
8.5 Employee Management							
<i>Streamlining of job orders</i>	Task based and qualification standard based	HIRED JOB ORDERS AS TO NEEDED	YEAR ROUND		MAYOR/HRMO		

Re-organization of positions	equality of functions and responsibilities	equally distributed workloads					
9. MUNICIPAL MARKET ADMINISTRATION							
9.1 Provision of sound and efficient collection of market fees	No. of delinquent business operator	* Reduce number of delinquency * Increase Collection Efficiency	Jan-Dec	Increase number of business operator promptly paying market fees	Peter Jamero, Malou Naldoza, Mario Cagampang, Collectors	50,000	
9.2 Continuous provision of quality services and spaces for business	* No. of business operator with a temporary space for business	Established permanent shed or space for market day vendors	Jan-Jun	Number of men and women market day vendors have a permanent and comfortable space for business	Market Supervisor	400,000	
9.3 Conduct regular meetings and consultations with business occupants	Lack of participation of the business sectors in the planning and evaluation of the market operation	Business operators able to attend all meetings and evaluation	Jan-Dec	Business sector representative able participate discussions related to market operation	Market Supervisor, Market Board Members	500	
9.4 Training on GMP to all food handling business operators and service providers (owner, vendors, server, butchers, etc.)	Safe Consumption of raw and processed food products in the Public Market	All business operators and service providers handling food products have knowledge and skills on good manufacturing processes	Jan-March	Men and women business operators and service providers handling food products implemented the Good Manufacturing Process	Market Supervisor, Meat Inspector, BFST	20,000	
9.5 Improve Flooring in the wet market	Occurrence of accidents and injuries due to slippery flooring in the Wet Market	Eliminate accidents or injuries due to slippery flooring	March-May	Eliminate accidents by children and elderly due to wet flooring	Market Supervisor, Engineering Office	500,000	
10. INTEGRATED SOLID WASTE MANAGEMENT (ISWM)							
10.1 Conduct Monitoring on the compliance of the Solid Waste Management Regulations	No of Households not practising proper waste segregation at source and proper waste disposal	All households in the urban and coastal barangays practiced proper waste disposal	Jan-Dec	No. of Men and Women practiced waste segregation at source and proper waste disposal	Laura Ranis, Melody Llido, Socrates Baiamonde	5,000	
10.2 Regular Collection of Solid Waste	No. of Households not covered with garbage collection	All households in the urban and coastal barangays covered with the municipal garbage collection	Jan-Dec	No. of men and women have access on the collection of garbage	Driver and collection crew	400,000	
10.3 Conduct ISWM Orientation in every purok	Lack of knowledge on the proper waste management	People have knowledge and aware on the proper waste management	Jan-Dec	No. of men and women are aware and shared responsibilities on proper waste management at home	ISWM -TWG	10,000	
10.4 Implementation of the Environmental Management System in the LGU	Non compliance with the international standard on Environmental Management System in the LGU	All offices in the LGU implemented the Environmental Management System	Jan-Dec	No. of Men and Women in the LGU participated in the implementation of the Environmental Management System of the LGU	EMS Team, Top Management	50,000	
11. LOCAL CIVIL REGISTRAR							
11.1 Birth Registration	late registration due to passive/unconcern parents especially fathers	100% Timely Registration	year round	number of registered children	MCR, TBGDH, LCH, rural health clinics	municipal forms, ink	

