

## Issuance of Health/Medical Certificate

### ABOUT THE SERVICE

Firms and government agencies may require Health Certificates from certain persons. This is especially true for those who are applying for a driver's license with the Land Transportation Office (LTO) and people seeking employment.

Schools also require students to secure a Medical Certificate before they are allowed to enrol. Health and Medical Certificates are issued by the Municipal Health Office (MHO).

### FEES

Issuance of Medical Certificate

P 30.00

### DOCUMENTARY REQUIREMENT(S)

None

### HOW TO AVAIL OF THE SERVICE

Process/Activity		Duration	Person Responsible
Service Provider	Client		
1.	Get priority number		
2.	Interview the client	1 minute	Teotima Lloren Ofelia Licayan
3.	Personnel instruct client to pay required fee and present Official Receipt.	1 minute	Teotima Lloren Ofelia Licayan
4.	Pay at the Treasurer's Office		Revenue Clerk
5	Physical examination of the client	15 minutes	Dr. Arnold Dasio Cagulada
6.	Health or Medical Certificate is issued to the client.	3 minutes	Dr. Arnold Dasio Cagulada
<b>Total</b>		<b>20 minutes</b>	