

Issuance of Permit to Transport Scrap Materials

ABOUT THE SERVICE

Scrap buyers are required to secure permit to transport before they can transport scrap materials outside of the municipality of Jagna. This permit to transport is issued by the Solid Waste Management Office

FEE/S

P100.00

DOCUMENTARY REQUIREMENT/S

Official Receipt proving payment

HOW TO AVAIL OF THE SERVICE

PROCESS/ACTIVITY		DURATION	PERSON RESPONSIBLE
SERVICE PROVIDER	CLIENT		
1. Entertain the client & let him/her sign the logbook	Sign the logbook	2 minutes	Laura Ranis Odelia Madrinan
2. Advise client to pay	Pay the needed amount	3 minutes	Laura Ranis Odelia Madrinan
3. Inspection of the scrap materials for transport		5 minutes	ISWM Enforcers
4. Preparation and Issuance of Permit		2 minutes	Laura Ranis Odelia Madrinan

Total : 12 minutes