

Issuance of Sanitary Permit

☑ ABOUT THE SERVICE

ALL ENTERPRISES AS WELL AS INDIVIDUALS ENGAGED IN BUSINESS are required to secure a Sanitary Permit upon application for Business Permit to ensure that the enterprise complies with the Sanitation Code and other relevant health-related ordinances.

☑ FEES

SEE APPENDIX

☑ REQUIREMENT/S

NONE

☑ HOW TO AVAIL OF THE SERVICE

| PROCESS/ACTIVITY | | DURATION | PERSON RESPONSIBLE |
|--|--|------------|---|
| SERVICE PROVIDER | CLIENT | | |
| 1. Interview the client and ask for the nature/type of business (For food handler and those business involving close contact with the public, sputum examination is required) (If new application, inspection of establishment is conducted) | Client waits for four (4) hours for sputum examination | 5 minutes | Jocelyn Maluenda |
| | | (4 hours) | Jemmafe R. Castino |
| | | 30 minutes | Jocelyn Maluenda |
| 2. Prepare/Fill up the business permit logbook, sanitary permit & health certificate forms | | 10 minutes | Jocelyn Maluenda |
| 3. Issuance of sanitary permit/health certificate | | 5 min. | Jocelyn Maluenda Ofelia Licayan Dr. Arnold Cagulada |
| 4. Health education/counseling | | 20 min. | Jocelyn Maluenda Ofelia Licayan Dr. Arnold Cagulada |

Total 5 hours & 10 minutes (w/ sputum examination)