





67	Computer ribbon LQ 2190	pcs							10														10
68	Computer Ribbon LQ-300+11	pcs							5														5
69	Computer Ribbon Spool	pcs														60					50		110
70	Continuous Ink Refill	pcs	12																				12
71	Continuous Ink System	pcs																					0
72	Cord	pcs																				4	4
73	Cord	pcs																			12		12
74	Correction fluid	pcs						5	1							3					12		21
75	Correction fluid/tape	pcs															10						10
76	Correction pen	pcs								12	2	8				10						10	42
77	Correction tape	pcs	10								3				2								15
78	Cover Boards	pack	30																				30
79	CPU Power Supply	pcs															2					2	4
80	Crayons	pc						1															1
81	Cutter	pcs						4									3				2		9
82	Cutter Blade	pcs								4							24						28
83	Daily Time Record	pads																			4		4
84	Desk Tray	pcs								1													1
85	Double A battery (energizer)	pcs															8						8
86	Double sided tape	rolls						3				4									5		14
87	Dumbbells	pcs						2															2
88	DVD Recordables		30									30											60
89	DVD Writer	pcs														10							10
90	Electrical Stimular	pcs						3														24	27
91	Envelope White (Long)	box						1														8	9
92	Epson Computer Riboon	pcs										30											30
93	Epson L200 ink	sets															3						3
94	Epson Ribbon Cartridge (LX-300)	pcs										12											12
95	Expandable Envelope Short	pcs														12					20		32
96	Expanded Envelope Long	pcs							6			100				12							118
97	External USB Memory Storage (500GB)	pcs										1											1
98	Fax Paper	rolls										24											24
99	Fax Paper (A4 size)		3																			10	13
100	Fax Paper (Continuis)	reams											3									10	13
101	Felt Paper	Pcs							1														1
102	File/Folder Stand	pcs											12										12
103	Filing folder (Long expandable)	pcs															30						30
104	Filing folder (Short expandable)	pcs															25						25
105	Folder (Long/short)	pcs										36									100		148
106	Folder Long	pcs						24				48				50						2	124
107	Folder short	pcs						24	12			36				50							122

108	Glue	bottles								4					2								6	
109	Hard Disk (2G Ram)	pcs															2						2	
110	Heavy Duty clip big/small	box									4												4	
111	Heavy duty Stapler	pcs									3												3	
112	Highlighter	pcs					2			6	4						2						14	
113	Hp ink 703 Black/Colored	packs								14													14	
114	HP Ink Cart # 21	pcs										5					5						10	
115	HP Ink Cart # 22	pcs										4					4						8	
116	HP ink cart ribbon	pcs															3						3	
117	HP Ink No. 704 Black	pcs										5											5	
118	HP Ink No. 704 color	pcs										5											5	
119	HP Laserjet toner 12A	tubes										2											2	
120	HP Laserjet toner 285A	tubes										5											5	
121	ID Laminator	pcs										1											1	
122	Ink cartridge CIS 13/Epson	sets								2													2	
123	Journal	pcs							1													4	5	
124	Keyboard	pcs																2					2	
125	Lead Pencil	pcs															2	1					3	
126	Lead Pencil # 5	pcs						8															8	
127	Ledger File Folder (long)		5																			4	9	
128	Letter Envelope	bundle													1							1	2	
129	Liquid Eraser	bottles													2								2	
130	Mailing Envelope	box								1	1							50					52	
131	Manila Paper					5																	5	
132	Marking Pen Ink Refills	pcs										1											1	
133	Masking tape	rolls	8			6			2	8	8	2		4	4		3	3					48	
134	MF 90 (App. For Marriage License)	pads																				3	3	
135	Mimeo bond paper (long)	reams	12			3			10														25	
136	Mimeo bond paper (short)	reams	12			3			10														25	
137	Molding Clay	pcs				3																	3	
138	Mother & Child Record Book	pcs																				200	200	
139	Mother Board	pcs															2						2	
140	Mun. Form 102 (Cert. of Live Birth)	pads																				8	8	
141	Mun. Form 103 (Cer. of Death)	pads																				3	4	7
142	Mun. Form 97 (Cert. of Marriage)	pads																				4	4	4
143	My Gel Refill	pcs																10					10	
144	Office paste	pcs																				2	2	
145	Optical Mouse w/ pad	pcs								2													2	
146	Packaging tape	rolls								4	4			4	4			2				1	19	
147	Pad Paper	pcs				1																2	3	
148	Paper Clip	box								8		6						1				1	16	



190	Script I Tape flag																					10	10	
191	Sign Pen 1.0 black	pcs									30												30	
192	Sign Pens	pcs			5	6			48	2					5						12		78	
193	Slim Keyboard for laptop	pcs														1						6	7	
194	Stabilo Boss	pcs						2															2	
195	Stabilo marker/highlighter	pcs	4											2									6	
196	Stamp pad	pcs							2	2													4	
197	Stamp pad ink	bottles							2							1						4	7	
198	Staple Remover	pcs					1																1	
199	Staple Wire # 10 (box of 12)	box														2							2	
200	Staple wire #10mm	box				1				100				1		2					2		106	
201	Staple wire #35mm	box	2			1	5		12	2	2			1	2	2	15					2	46	
202	Staple Wires	boxes																			10		10	
203	Stapler (Big)	pcs							3														3	
204	Stapler (small)	pcs																			10		10	
205	Sticker paper		5																				5	
206	Straw	pcs					2																2	
207	Streamer	pcs																			2		2	
208	Streamer cloth/tarpaulin								15														15	
209	Styro foam (310cm x 95cm)	pcs																			6		6	
210	Target Client list	pcs																			11		11	
211	Thumbtacks	boxes												2									2	
212	Toner (Photocopy Machine)	pcs																			1		1	
213	Typewriter Ribbon	pcs							6							3					24		33	
214	UPS	pcs														2						2	4	
215	USB	pcs							2														2	
216	USB Flask Stick 4GB	pcs								4													4	
217	UTP Cable	box							1														1	
218	Various Job Order Tarpaulin	pcs								1													1	
219	Vestibular Ball	pcs				2																	2	
220	Water-base paint	pcs																			3		3	
221	Wedge Board	pc				1																	1	
222	Whiteboard eraser	pcs							2	2													4	
223	Whiteboard ink refill	boxes												2									2	
224	Whiteboard pen	pcs							8	4											6		18	
225	Wyteboard Marker	pcs			2						2		1		2								7	
226	Yellow Pad	pads							4	3						2					24		33	
	<b>RISO/MACHINE COPYING</b>																							
227	Short	pcs	1200			500			500	1000	1000	1200				4000	1050	16				435	1500	12401

228	Long	pcs	1200			1000			500	1000	1000	1200					2000	1050	15				435		1000	10400	
229	Xerox copy (Short)	pcs										1000					1120	1050					435		500	4105	
230	Xerox copy (Long)	pcs										1000					1120	1050					435		500	4105	
231	Enlarge/Resize	pcs	10						20	100	1000	10	10					133									1283
	<b>UTILITY SUPPLIES</b>																										
232	Air Refreshener	pcs	12						6		24	12	3						12					2	6	80	
233	Air refreshener spray	pcs	3									3				4											10
234	Albatross	pcs										3											3		120	126	
235	Anti-bacterial Air Freshener	pcs													4	3											7
236	Axion Paste dishwashing	pcs										8															8
237	Baygon Insect Spray	bottles										2	3														5
238	Boots	pairs																							12	12	
239	Bowl Pump	pcs																							8	8	
240	Broom	pcs	2						2				3		1										20	28	
241	Broom Sticks	pcs										2													16	18	
242	Bulbs 20w (firefly)	pcs																							100	100	
243	Cartoons	pcs							12																		12
244	Chargeable flashlights	pcs																							8	8	
245	Chlorine Powder/liquid	pcs																							8	8	
246	Cleansing/disinfencing materials	pc						1																			1
247	Cotton	pkgs						4			10		1														15
248	Cup and Saucer	pcs											50														50
249	Dishwashing Liquid	pcs																						2			2
250	Dishwashing paste	pcs									8																8
251	Dishwashing Soap	bottles											3														3
252	Door Mat																							5			5
253	Dust pan	pcs	1									1	2		1										4		9
254	Empty Sacks	pcs																							1000		1000
255	Feather Duster	pc											2		1												3
256	Floor brush w/ handle	pcs										2															2
257	Floor Mop	pcs	1					1			12	1	2		1	1								2			21
258	Floorwax	cans										8															8
259	Furniture Polisher	pcs											2														2
260	Glass Cleaner	pcs										2	3														5
261	Grass Cutter	pcs																							1		1
262	Hand Soap/Hand Gloves, Protection	pcs									4																4
263	Laundry Services																			20							20
264	License Anti-virus	pcs																		3							3
265	Liquid Clogger (Liquid Sosa-500ml)	bottles																							20		20
266	Lysol/Muriatic Acid	gal																		4						20	24

























