



Republic of the Philippines
 Province of Bohol
MUNICIPALITY OF JAGNA
 Jagna, Bohol



By the Municipal Mayor

Executive Order No. 15, s. 2013

CREATING A MUNICIPAL DRINKING WATER QUALITY MONITORING COMMITTEE AND ITS TECHNICAL WORKING GROUP, THIS MUNICIPALITY

WHEREAS, Section 3.5 of the IRR of Chapter III – Water Supply of PD 856 states that the local health authority shall establish a Water Surveillance Program through the creation of local drinking water quality monitoring committee.

WHEREAS, the code of sanitation of the Philippines (PD No. 856) has prescribed the standards and procedures in ensuring water quality and its imperative that same shall be fully implemented in all levels of the local government units;

WHEREAS, the quality of all water sources in the municipality of Jagna should be regularly MONITORED AND ANALYZE TO ENSURE PUBLIC HEALTH AND GENERAL WELFARE WHICH IS ONE of the primary responsibilities of all local government units;

WHEREAS, the responsibility of ensuring the quality and safety of all water sources has become all the more paramount and that access to safe potable drinking water is one of the benchmarks of an improved quality to live in line with the thrust of poverty reduction;

NOW THEREFORE, I FORTUNATO R. ABRENILLA, by virtue of the power and authority vested in me as Mayor of the Municipality of Jagna, Bohol, do hereby order;

Section 1. ORGANIZATION OF LOCAL DRINKING WATER QUALITY MONITORING COMMITTEE – The Municipal drinking water quality monitoring committee is hereby created to oversee the operation of the water systems and the quality of water produced and distributed through the systems and to monitor the implementation of Sanitation Code of the Philippines (PD No. 856) and Philippine Clean Water Act (RA no. 9275)

Section 2. COMPOSITION OF THE LOCAL DRINKING WATER QUALITY MONITORING COMMITTEE – The Municipal Drinking Water Quality Monitoring Committee shall be composed of but not limited to;

Chairman - Atty. Fortunato R. Abrenilla - *Municipal Mayor*
 Vice Chairperson - Dr. Arnold Dasio M. Cagulada- *MHO Officer*

Members:

Dra. April Ann Alpas	-	<i>RHU 2, DTTB Doctor</i>
Abelard O. Añana	-	<i>DOH Representative</i>
Engr. Josefina S. Rañoa	-	<i>Municipal Engineer</i>
Engr. Peter M. Jamero	-	<i>MENRO/ISWM Officer</i>
Hon. Cirilo C. Acedo	-	<i>SB Chairperson on Health</i>
Mr. Camilo A. Rizano	-	<i>Municipal Agriculturist</i>
Engr. Gerry V. Araneta	-	<i>MPDC</i>
Mr. Rufino Jamisola	-	<i>President, MFARMC</i>
President	-	<i>Association of Water Refilling Station</i>
Engr. Diosdada E. Rañises	-	<i>Jagna Waterworks System Officer In-charge</i>
Ms. Jocelyn Maluenda	-	<i>Sanitary Inspector/ Secretariat</i>

Section 3. FUNCTIONS OF THE COMMITTEE. The Committee shall be responsible for the following functions:

1. Regularly collects/analyze water samples & evaluates laboratory results if it has complied with the standards
2. Conducts regular or immediate sanitary survey during the existence of a potential cause of contamination;
3. Institutes remedial technical measures to correct the deficiency of the water system.
4. Informs the public of the latest quality of the drinking water in the locality
5. Endorses annual work and financial plan on water quality surveillance to the municipal council.
6. Formulates local policies concerning implementation of water quality surveillance program.
7. Reviews and approves the recommendation of Technical Working Group (TWG) based on the evaluation of laboratory results.
8. Approves measures to address water quality issues.
9. Reviews and approves location of water sampling points.
10. Approves the Annual Water Quality Surveillance and analyzes its quarterly report to identify trends in the quality of the drinking water supply service for appropriate action.
11. Endorse annual work and financial plan on water quality surveillance to the SANGGUNIANG BAYAN.
12. Initiates regular or immediate sanitary survey for contaminated water supply sources.
13. Initiates the regular collection and analysis of water samples as prescribed by laws or ordinance.
14. Confer the designation of the members of the Technical Working Group.
15. Reviews and approves the recommendation of TWG based on the evaluation of laboratory results.
16. Approves measures to address water quality issues.
17. Reviews and approves location of water sampling points.
18. Analyzes quarterly Water Quality Monitoring Reports to determine trends in the quality of the drinking water supply service for appropriate action.
19. Issues pronouncements on the quality of drinking water in the locality and releases corresponding advisories if necessary.
20. Conducts water quality audit whenever necessary.
21. Conducts regular quarterly meeting or as the need arises.

Section 4. SPECIFIC ROLES AND RESPONSIBILITIES OF THE MEMBERS OF THE COMMITTEE. Based on the agency or office legal mandates, each committee members shall carry out the following specific roles and responsibilities:

Municipal Mayor

- Acts as Chairperson of the Committee.
- Presides every committee meeting
- Signs the approved committee policies and resolutions
- Signs the approved annual work and financial plan.
- Delegates other related function.

Municipal Health Officer

- Takes the overall lead in the implementation of drinking water quality monitoring program.
- Ensures inter-sectoral linkages in the drinking water quality monitoring program
- Convenes Committee meetings
- Signs communications and reports for the Committee
- Acts as chairperson of the Committee in the absence of the Municipal Mayor
- Designates the committee secretary who will take minutes of the Committee meetings
- Performs other related tasks

DOH Representative

- Represents the DOH in the committee
- Advocates/promotes DOH policies/programs/projects relative to drinking water quality surveillance.

Municipal Engineer

- Informs the Committee on relevant civil works in the area that may affect the quality of water sources.
- Provides technical and logistics assistance to the committee

Municipal Agricultural Officer

- Informs the Committee on agricultural wastes, fertilizers and pesticides that may affect the quality of water sources
- Provides technical and logistic assistance to the committee

MENRO/ISWM Officer

- Provides information to the Committee regarding incidence or occurrence of water contaminants arising from the domestic, industrial, commercial or institutional facilities
- Provides logistics and technical assistance to the committee.

Chairperson of the Committee on Health and Sanitation of Sangguniang Bayan

- Introduces appropriate resolutions and/or ordinances concerning drinking water quality surveillance
- Provide information to the Committee about existing resolutions that may affect water quality monitoring
- Endorses the work and financial plan prepared by the committee for corresponding budget appropriation by the municipal council

Municipal Planning Development Officer

- Integrates the Committee's work and financial plan to the over-all municipal development plan
- Informs the Committee on the short and long-term development plan of the municipality that will affect water quality
- Provides technical and logistical assistance to the committee
- Provides updates on water quality monitoring plan and its implementation
- Provides technical and logistical assistance to the committee

NGO Representative

- Provides technical and logistical assistance to the committee
- Conducts information dissemination on drinking water quality

Representative from Water Laboratory

- Provides technical and logistical assistance to the Committee

Section 5. CREATION OF TECHNICAL WORKING GROUP OF THE COMMITTEE. The Committee shall designate members of the Technical Working Group who shall be composed of the following members:

Dr. Arnold Dasio M. Cagulada	-	<i>Team Leader</i>
Ms. Jocelyn Maluenda	-	<i>Assistant Team Leader</i>
Engr. Diosdada Ranises	-	<i>Rep. from JWS</i>
Engr. Josefina S. Rañoa	-	<i>Rep. from Mun. Engineering Office</i>
Engr. Gerry V. Araneta	-	<i>Rep. MPDC</i>
Hon. Cirilo C. Acedo	-	<i>SB Chair on Health and Sanitation</i>
President of the Association	-	<i>Rep. from Water Laboratory</i>

Section 6. FUNCTIONS OF THE TECHNICAL WORKING GROUP. The Technical Working Group shall be responsible for the following functions:

- Conducts inventory of water supply facilities
- Prepares annual work and financial plan for drinking water quality monitoring
- Reviews and recommends approval of the annual water quality monitoring plan of Jagna Waterworks System
- Conducts sanitary survey as required per water system
- Collects water samples from sampling points for analysis
- Informs the water provider on the results of water quality monitoring
- Evaluates laboratory water analysis results as to compliance with PNSDW
- Recommends appropriate measures to correct deficiency in water quality
- Disseminates pronouncements and advisories issued by the Committee
- Serves as Secretariat to the Committee
- Prepared required reports by the Committee
- Conducts monthly meeting or as the need arises
- Performs such other functions as may be delegated by the Committee

Section 7. SPECIFIC ROLES AND RESPONSIBILITIES OF THE MEMBERS OF THE TWG. Based on the agency or office legal mandates, each TWG shall carry out the following specific roles and responsibilities:

Municipal Health Officer

1. Acts as the Team Leader of the TWG
2. Convenes TWG meetings
3. Delegates administrative and technical functions
4. Designates secretary to the Committee

Rural Health Unit Head Nurse

1. Acts as vice chair in the absence of MHO
2. Notifies the TWG in the incidences of water borne diseases in his/her catchment area
3. Performs other functions as directed by the team leader

Sanitation Inspector

1. Leads in the conduct of drinking water quality monitoring activities (i.e. sampling, sanitary survey, etc)
2. Keeps report and records of the TWG and Committee
3. Performs other functions as directed by the team leader

Representative from the Municipal Engineering Office

1. Assists in the conduct of sanitary survey
2. Assists in the review and evaluation of sanitary survey and water quality monitoring plans
3. Performs other functions as directed by the team leader

Municipal Health Officer

1. Acts as the Team Leader of the TWG
2. Convenes TWG meetings
3. Delegates administrative and technical functions

Representative from Jagna Waterworks System

1. Assists in the conduct of sanitary survey.
2. Assists in the review and evaluation of sanitary survey and water quality monitoring plans.
3. Facilitate of institute corrective measures and report the same to the TWG
4. Performs other functions as directed by the team leader

Representative from Water Laboratory

1. Accepts and analyze water samples submitted by the TWG
2. Prepare water analyzes report

Section 8. LOCAL WATER QUALITY MONITORING PLAN. The Committee shall develop and implement a Local Drinking Water Quality Monitoring Plan which includes the parameters, sample sites, sample frequency, and action plans for corrective and preventive actions consistent with the 2007 Philippine National Standards for Drinking Water (PNSDW)

Section 9. BUDGETARY ALLOCATION FOR THE IMPLEMENTATION OF THE PLAN.

The Sangguniang Bayan shall ensure to allocate regular annual budget for the effective and efficient implementation of the Local Drinking Water Quality Monitoring Plan.

Section 10. EFFECTIVITY. This Order shall take effect immediately.

Done, this 23rd day of July, 2013 at the Municipality of Jagna, Bohol, Philippines


ATTY. FORTUNATO R. ABRENILLA
Municipal Mayor