



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF JAGNA
Jagna, Bohol



By the Municipal Mayor

Executive Order No. 24, s. 2013

AN ORDER RECONSTITUTING MUNICIPAL INSPECTORATE TEAM COMPOSITION AND DEFINING ITS FUNCTIONS

WHEREAS, pursuant to the provision of the Local Government Code of 1991 (RA7160), the Local Government has jurisdiction over all programs and projects designated for the promotion and general welfare of its constituents;

WHEREAS, RA 9184 IRR Section 3 (e) Public monitoring of the procurement process and the implementation of awarded contracts with the end in view of guaranteeing that these contracts are awarded pursuant to the provisions of the Act and that all these contracts/ purchased goods are performed strictly according to specifications.

Section 1 *Creation of the Municipal Inspection Team*: There is hereby created in the municipality the Inspectorate Team.

Section 2. *Composition*: The Municipal Inspection Team shall be composed of the following:

Ms. Monica Esterlita R. Du	-	Asset Management Officer
Mr. Salvador A. Paraiso	-	Radio Operator
Mr. Eriberto G. Rañin	-	Motorpool, In-charge

Section 3. *Functions*: The Inspection Team shall have the following functions:

1. Monitor the materials expediting/inspection activities.
2. Ensure material delivered is inspected for conformance to specifications.
3. Cooperate with estimating department/Municipal Price Coordinating Council in providing cost data of the item purchased.
4. Receive and review purchase requisitions.
5. Liaise with requesting office personnel to manage timely inspection of the goods on order as well as to arrange for field expediting visits when required.
6. Ensure quality materials/services delivered/rendered.

Section 4. *Separability Clause* -Any provision of this Executive Order declared illegal shall not nullify the other provisions hereof provided that the remaining provisions can be given force and effect to accomplish the objectives of this Executive Order.

Section 5. *Effectivity*. This Executive Order shall take effect upon its signing.

Done this 29th day of July 2013 at the Municipality of Jagna, Jagna, Bohol, Philippines.


ATTY. FORTUNATO R. ABRENILLA
Municipal Mayor