



**CY 2009 Annual Investment Program (AIP)
By Program / Project / Activity by Office**

Municipality of JAGNA

Province of BOHOL

AIP REFERENCE CODE	PROGRAM / PROJECT / ACTIVITY DESCRIPTION	IMPLEMENTING OFFICE / DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT (In Thousand Pesos)			
			STARTING DATE	COMPLETION DATE			(PS)	(MOOE)	(CO)	TOTAL
10-01	Exercise General supervision and control overall program, projects, basic services and activities including laws, ordinances and regulations of the LGU for the general welfare of the constituents	Office of the Mayor	January 2009	December 2009	Provision of basic services for the constituents and smooth implementation of programs, projects and activities	General Fund	3,059,893	1,732,778	200,000	4,992,671
10-02	Perform all other functions pertaining to general services related activities ; functions pertaining to supply and property management heretofore performed by the local government treasurer; and enforces policies on records creation, maintenance, and disposal;	General Services	January 2009	December 2009	Mobilization/Delivery of General Services	General Fund	1,100,000	2,851,837	200,000	4,992,671

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10-03	Enactment of legislative measures (resolutions and ordinances) for the socio-economic development of the municipality and appropriate money from internal and external sources for the implementation of programs, projects and activities	Office of the Sangguniang Bayan	January 2009	December 2009	Codification of Municipal Ordinances, Revision of Local Revenue Code	General Fund	4,904,923	1,955,600	146,000	7,005,923
10-04	Attend meetings of the sanggunian and keep a journal of its proceedings; Keep the seal of the local government unit and affix the same with his signature to all ordinances, resolutions, and other official acts of the sanggunian and present the same to the presiding officer for his signature	Secretary to the Sangguniang	January 2009	December 2009	Record in a book kept for the purpose, all ordinances and resolutions enacted or adopted by the sanggunian, with the dates of passage and publication thereof;	General Fund	451,452	55,000	5,000	511,452

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10-05	Formulate integrated economic, social, physical, and other development plans and policies for consideration of the local government development council ; Monitor and evaluate the implementation of the different development programs, projects, and activities in the local government unit ; Prepare comprehensive plans and other development planning documents ; Analyze the income and expenditure patterns, and formulate and recommend fiscal plans and policies for consideration of the finance committee of the local government unit	Office of the MPDC	January 2009	December 2009	Prepared updated municipal profile and project proposals for funding; Issued zoning certification and locational clearance to building permit applicants; supervised JWS Rehabilitation	General Fund	404,373	414,400	10,000	828,773
10-06	Prepare forms, orders, and circulars embodying instructions on budgetary and appropriation matters; review and consolidate the budget proposals of different departments and offices; study and evaluate budgetary implications of proposed legislation and submit comments and recommendations thereon;	Office of the Municipal Budget Officer	January 2009	December 2009	Prepared and monitored the CY 2009 Budget	General Fund	1,231,261	190,000	30,000	1,451,261

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10-07	Take charge of both the accounting and internal audit services; Prepare and submit financial statement; Review supporting documents before preparation of vouchers to determine completeness of requirements; Prepare statements of cash advances, liquidation, salaries, allowances, reimbursements; Account for all issued requests for obligations and maintain and keep all records and reports related thereto	Office of the Municipal Accountant	January 2009	December 2009	Prepared Financial Statements and Reports	General Fund	919,595	244,400	200,000	1,363,995
10-08	Take custody of and exercise proper management of the funds; take charge of the disbursement of all local government funds and such other funds the custody of which may be entrusted to him; Inspect private commercial and industrial establishments within the jurisdiction of LGU concerned in relation to the implementation of tax ordinances; Maintain and update the tax information system of the LGU.	Office of the Municipal Treasurer	January 2009	December 2009	Financial reports submitted to the LCE and SB regularly	General Fund	1,628,653	487,000	30,000	2,145,653

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10-09	Ensure that all laws and policies governing the appraisal and assessment of real properties for taxation purposes are properly executed; Initiate, review, and recommend changes in policies and objectives, plans and programs, techniques, procedures and practices in the valuation and assessment of real properties for taxation purposes; Prepare, install and maintain a system of tax mapping, showing graphically all property subject to assessment and gather all data concerning the same;	Office of the Municipal Assessor	January 2009	December 2009	Appraised and assessed Real properties within the LGU; Revised Real Property Units	General Fund	1,250,347	285,000	10,000	1,545,347

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10-10	Take charge of the office on health services, supervise the personnel and staff; implementation of a health services program geared to implementation of health-related projects and activities; Formulate and implement policies, plans, programs and projects to promote the health of the people of the LGU; Coordinate with other government agencies and non-governmental organizations involved in the promotion and delivery of health services; Recommend to the sanggunian, through the local health board, the passage of such ordinances as he may deem necessary for the preservation of public health;	Office of the Municipal Health Office	January 2009	December 2009	Improved well-being of families; cases; Reduction of malnourished children; Strengthen barangays health care providers; Cases treated and prevented	General Fund	4,017,813	1,558,098	10,000	5,585,911

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10-11	Formulate measures in the delivery of basic relative to agriculture; Ensure that maximum assistance and access to resources in the production, processing and marketing of agricultural and aqua-cultural and marine products are extended to farmers, fishermen and local entrepreneurs; Coordinate with government agencies and non-governmental organizations which promote agricultural productivity through appropriate technology compatible with environmental integrity; Be in the frontline of delivery of basic agricultural services	Office of the Municipal Agriculture Officer	January 2009	December 2009	Increased in agricultural production; Assisted the local farmers and fishermen; Operation of Techno Pinoy FITS center	General Fund	1,000,842	1,480,975	72,875	2,554,692

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10-12	Initiate, review and recommend changes in policies and objectives, plans and programs, techniques, procedures and practices in infrastructure development and public works in general of the local government unit concerned; Administer, coordinate, supervise, and control the construction, maintenance, improvement, and repair of roads, bridges, and other engineering and public works projects	Office of the Municipal Engineer	January 2009	December 2009	Implementation of Infra Projects Regulated construction of buildings in accordance with the National Building Code	General Fund	406,339	396,400	10,000	812,739
10-13	The civil registrar shall be responsible for the civil registration program in the local government unit concerned, pursuant to the Civil Registry Law, the Civil Code, and other pertinent laws, rules and regulations issued to implement them.	Office of the Municipal Local Civil Registrar	January 2009	December 2009	Registration live births, marriage, deaths and other related documents.	General Fund	561,706	159,600	50,000	771,306

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10-14	Identify the basic needs of the needy, the disadvantaged and the impoverished and develop and implement appropriate measures to alleviate their problems and improve their living conditions; Provide relief and appropriate crisis intervention for victims of abuse and exploitation and recommend appropriate measures to deter further abuse and exploitation; Facilitate the implementation of welfare programs for the disabled, elderly, and victims of drug addiction, the rehabilitation of prisoners and parolees, the prevention of juvenile delinquency and such other activities which would eliminate or minimize the ill-effects of poverty; Coordinate with government agencies and non-governmental organizations which have for their purpose the promotion and the protection of all needy, disadvantaged, underprivileged or impoverished groups or individuals, particularly those identified to be vulnerable and high-risk to exploitation, abuse and neglect;	Office of the Municipal Social Welfare Development	January 2009	December 2009	Provide Social Welfare Services to the Disadvantaged and Vulnerable Groups ; Enrollment of families in Philhealth Program	General Fund	257,090	282,000	10,000	549,090

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10-15	Take charge of the market administration; collection of market stall revenues and other income generating	Office of the Market Administrator	January 2009	December 2009	Market Revenues Collected	Economic Enterprise	1,497,088	1,035,371	767,541	3,300,000
10-16	Monitor the implementation of local solid waste management plans; Develop and implement a program to assist local government units in the identification of markets for materials that are diverted from disposal facilities through re-use, recycling, and composting, and other environment-friendly methods	Office of the Solid Waste Management	January 2009	December 2009	Segregated Solid Waste; Clean Public places; Installed composting & material recovery facility	Economic Enterprise	400,000	540,000	60,000	1,000,000

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10-17	Priority Development Projects (see Annex A)	Office of the Municipal Mayor/ Municipal Development Council	January 2009	December 2009	Completion of Jagna Public Market	20% Developme nt Fund	-	-	1,120,000	8,120,000
10-18	Non-Office Expenditures		January 2009	December 2009		General Fund	880,600			880,600

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10-19	Slaughterhouse/Abattoir facility where animals are killed and processed into meat products/ Personnel in charge will take charge of the collection of slaughter fees and its maintenance of the facility	Slaughterhouse/ Abattoir	January 2009	December 2009	Generates Slaughterhouse income from slaughter fess	Economic Enterprise	211,841	25,659	12,500	250,000
10-20	Responsible for the over all maintenance of Jagna Waterworks Systems/Accepts and entertain water consumers complaints/problems on their water line connections, flow meters, prepares water billing and other JWS related problems/ implement plans in the Rehabilitation of Jagna Waterworks System	Jagna Water works System	January 2009	December 2009	Continuous water supply	Economic Enterprise	654,766	437,734	57,500	1,150,000

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10-21	Audit and report on the accounts, financial statements and financial management of the Municipality of Jagna	Provincial Auditor's Office	January 2009	December 2009	Audit Reports	General Fund		60,000		60,000
10-22	Assist Local Chief Executive in the exercise of general supervision of the barangays/establish & prescribe rules, regulations on public order & safety/establish a system coordination and cooperation to the LCE to ensure effective and efficient delivery of basic services to the public.	DILG	January 2009	December 2009	Good Governance	General Fund		35,000		35,000
10-23	Office whose function is to work for the welfare of senior citizens and establishes linkages with accredited NGOs, POs, and the barangays relative to their plans, activities and programs for senior citizens.	OSCA	January 2009	December 2009	OSCA Plans	General Fund		75,000		75,000
10-24	Responsible for the settlement of municipal criminal cases	MCTC Court	January 2009	December 2009	Peace and Order	General Fund		16,000		16,000

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10-25	Reserved Calamity Fund during declaration of State of Calamity	Mayor's Office/MDCC	January 2009	December 2009	Relief goods and assistance to victims	Calamity Fund			2,257,750	2,257,750.00
10-26	Programs/Projects related to Market Development	Market	January 2009	December 2009	Public Market Development	5% Reserved Fund				160,000

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